



GUIDELINES FOR DEALING WITH AN ACCIDENT OR EMERGENCY



Stay calm but act swiftly and observe the situation.

Is there a risk of further injury?

Listen to what the injured person is saying.

Alert the qualified First Aider who should take appropriate action for minor injuries.

In the event of an injury requiring specialist treatment, call the emergency services – **999**.

The telephone number for NHS Direct is: **0845 46 47** or see

www.nhsdirect.nhs.uk

Deal with the rest of the group and ensure that they are adequately supervised and safe.

Do not move someone with major injuries. Wait for the emergency medics.

Contact the injured person's parent / carer / guardian.

Complete an Incident / Accident Report Form.

The nearest Accident and Emergency department is at:

Wythenshawe Hospital

Southmoor Road, Wythenshawe, Manchester, Greater Manchester, M23 9LT

Tel: 0161 9987070